



Fort Smith Boys Home

Est. 1978 • Changing Lives • Building Futures

TYSON SUMMER COMMUNITY INTERNSHIP PROGRAM

Position Title: Direct Care Position

Organization: Fort Smith Boys Home

Address: 5904 South Zero Fort Smith, AR 72903

Supervisor Name: Eddie Donovan Executive Director

Supervisor Contact: boysshelterdirector@gmail.com 479-769-5624 Cell

TERMS OF EMPLOYMENT

A. BACKGROUND CHECKS: ALL EMPLOYEES, VOLUNTEERS, THERAPIST AND INTERNSHIPS ARE REQUIRED TO SUBMIT AND COMPLETE THE FOLLOWING:

- Adult and Child Maltreatment
- State and Federal Background checks
- All must be notarized and sent off by the Boys Home Director.

B. ELIGIBILITY:

- Be a currently enrolled undergraduate student who will be returning to college as a full-time (credit hours) sophomore, junior or senior in the fall of 2022.
- Submit written enrollment verification from their college or university confirming the students enrollment status to United Way.

C. WORK SCHEDULE & CONDITIONS:

- This is a temporary full time (35 hours per week) position.
- This position is not eligible for sick, vacation, and holiday leave during employment.
- Flexible hours are available based on individual needs and staff availability.

D. SALARY & BENEFITS:

- SALARY: The individual shall receive a \$4200 salary distributed during normal pay cycles for the duration of employment.
- PROFESSIONAL DEVELOPMENT: The United Way of Fort Smith area will provide interns an in-person orientation and two professional development opportunities.

E. EVALUATIONS:

- The employee will receive an evaluation of their performance at the end of their employment from their direct supervisor. The evaluation also includes a self-evaluation and program evaluation.

RESPONSIBILITIES

A. POSITION PURPOSE:

This Direct Care position is a very important and hands on position in terms of learning how to deal with situations that may arise during the course of a normal work day. This position will enable you to actually learn and deal with residents on a one on one basis and will be invaluable to your career.

B. DUTIES:

The residents need consistency and routine and a big part of the duties require just that. Transitioning residents from daily events and activities including meals, work, events is very beneficial to all. Building confidence with the residents is a daily activity and one that is vitally important.

C. COMMUNITY IMPACT:

Your impact on the community in this position is not measurable in terms of a percentage or a number, however, the impact you can have on the confidence, self esteem, of foster children is very impactful. This positive outcome will benefit the individuals and the community as a whole.

QUALIFICATIONS:

- A. You can't do this job without caring about others. If you care about making a difference in the life of a foster child who has been neglected or mistreated and have a passion for helping others your in the right place.

LEARNING OBJECTIVES:

A. CAREER DEVELOPMENT

- This experience will benefit you in many ways. This responsibility will enable you to gain a perspective working with foster children you can only get by doing it. Experience working with a non-profit and the pitfalls and opportunities is enlightening and beneficial.

B. SKILL DEVELOPMENT

- Patience, understanding, time management, organization, transition, listening, and compassion.

C. PERSONAL GROWTH AND DEVELOPMENT

- This employment opportunity will greatly add to your personal growth as a student and professional. Everybody wants to help others, not everybody has the ability or passion to do so. This position will enable you to take the next step in your growth process and make decisions for your future.

Employee Name	Supervisor Name
Employee Signature	Supervisor Signature
Signature Date	Signature Date