

United Way Campaign Report Packet

Company name _____ Employee Chair _____

Mailing address _____ Employee Chair e-mail _____

City, State, Zip _____ Signature (Employee Chair) _____

E-mail address _____ Date completed _____ Date picked up _____

Phone number _____ Fax number _____ Returned to United Way by _____

	# of Donors	Pledge Amount	Amount paid now
Corporate pledge <small>Contribution from company. Please DO NOT count employee contributions with this number</small>			
Cash or check			
Credit card			
Direct bill <small>(Statement sent to home address)</small>			
Total employee gifts <small>Total of all cash, credit and direct bill</small>			
Payroll deduction			
Special fundraisers —Include the total amount raised through special events (i.e., bake sales, car washes, lunches, auctions, etc.) Prefer Cashier's Check for Cash			
TOTAL			



320 South 18th
P. O. Box 2300
Fort Smith, AR 72902
479.782.1311
479.782.3505 FAX

For United Way Office Use Only

Received by: _____

Date: _____

Date entered by: _____

Date: _____

IMPORTANT

TOTAL number of employees at the company/agency: _____

We will begin deductions for this campaign on: _____

We prefer our payroll deduction statement mailed:

Quarterly
 Monthly
 No statement, please

BEFORE YOU SEAL THIS ENVELOPE, INCLUDE A COPY OF ALL PLEDGE CARDS.

BE SURE YOU HAVE ALSO INCLUDED:

- | | |
|---|---|
| <ul style="list-style-type: none"> ___ All cash and checks collected ___ All credit card pledge cards (or copy) ___ Corporate pledge card ___ All direct bill (statement sent to home address) pledge cards (or copy) ___ Pledge cards (or copy) of donations \$10,000 or more, or those donors combining totals with spouse for recognition in Alexis de Tocqueville Society. ___ Pledge cards (or copy) of donations \$2,500—\$9,999 or those donors combining totals with spouse for recognition in Cornerstone Club ___ Pledge cards (or copy) of donations \$1,000—\$2,499, or those donors combining totals with spouse for recognition in Pillars Club | <ul style="list-style-type: none"> ___ Pledge cards (or copy) of donors contributing \$1,000 or more as an individual or \$1,500 or more as a couple for recognition in Women's Leadership Circle ___ Pledge cards (or copy) of donors (45 years of age and under) contributing \$300 or more, or those donors combining totals with spouse for recognition in Young Leadership Group. ___ Pledge cards (or copy) with addresses that request designations to Counties, Impact Areas or specific United Way member agencies ___ Pledge cards (or copy) with e-mail addresses that request a United Way e-newsletter |
|---|---|

Please make a copy of this envelope for your records.

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